












Find My Property Instructions

- Click on the “search” icon  and type in your house number and street name (1500 Monroe), or just your street name (Monroe) or type in the full or partial FOLIO ID (10162375) or full or partial STRAP number (134424P4004050040). *TIP: The less you type the more addresses/STRAPs you will have to pick from. When entering a street name, you can omit the street type (we use abbreviations: st, rd, dr, ter, blvd). You can enter just your street name (or partial street name) and all addresses on that street will be listed for you to choose from.*
- Click on the desired address from the drop-down selection. The program will auto-zoom to the property. For Property information click IN the property, for Condo information click ON the black condo building symbol. Click on the [Property Report](#) link and the Property Appraiser’s Parcel Report will open, click on the [Districts Report](#) link and a report about 60 map layers will be generated for the parcel/condo.
- *TIP:* You may click anywhere on the map to get information. The pop-up window may contain several screens of information. To scroll to the next topic, click on the white arrows along the top of the pop-up.



- *TIP:* To close the Search report window, select the search icon  again.
- *TIP:* To close the Help window, select the search icon  again.
- Use the zoom icons on the top left of the screen to zoom in and out. To move the map, left click-hold and drag the mouse. 
- Select the “Switch Basemap”  to view in the map of your choosing. Select the icon again to exit the basemap view.
- Select the “share” icon  to send the web link via email, twitter or facebook.
- To print the map to pdf, click on the Print Map icon  and fill in the title and author of your choosing. *TIP: The title will appear on the printed map.* Click on Print Map icon . Shortly thereafter, the “view printed map” icon  will appear next to the Print Map icon . To view the pdf version of the map, click on the “view printed map” icon .